

Minutes

April 8, 2014- Board Meeting

On April 8, 2014, the Board of Trustees of the Lake County Public Water District met in a regularly scheduled meeting at the hour of 5:30 p.m. in the conference room of the District, 500 – 17th Street, Zion, Illinois. Chairman Topcik opened the meeting at approximately 5:30 p.m. Upon the roll being called, Trustees, Mitchell, Monk, Fischer, Moe, Jaeger, and Topcik were present. Trustee Ruchti was absent. Present, as a guest speaker was Mr. Jason Koperny of West's Insurance Agency. Also present were General Manager Albrecht, Operations Manager White, and Administrative Assistant Karen Johnston.

Chairman Topcik introduced guest speaker, Mr. Jason Koperny who was present at the meeting to discuss the employee health insurance renewal package, effective May 1, 2014. General Manager Albrecht included a memo regarding the pricing of the recommended health insurance renewal. He attached a spreadsheet to the memo with the proposed health insurance as well as several comparative quotes. Mr. Koperny proceeded to discuss these items. He explained that the Humana rates had gone up approximately 16%, but Humana brought it down to 12.2% for the District. Mr. Koperny explained that the Affordable Healthcare Act had changed the health plans. He reviewed the alternate quotes provided, and how these quotes compared with the Humana quote. Some of these differences were deductibles, out-of-pocket limits, coinsurance, and co-payments. He discussed how these related to the District's current plan. At this time, the District could retain the deductibles carried on the plan, which enabled Humana to keep the premiums as low as possible. He also stated that the healthcare laws continued to change, and that he would advise the District as new changes went into effect. Mr. Koperny's suggestion was that the current Humana plan was the best option for the District. Discussion of this subject followed. Chairman Topcik suggested that the board accept the recommended Humana Plan. Trustee Jaeger then made a motion to accept the Humana medical renewal as recommended, which was seconded by Trustee Mitchell, and unanimously approved. Mr. Koperny left the meeting at 6:15 p.m.

Chairman Topcik stated that he would accept a motion to place the following items on a consent agenda and to accept that consent agenda. The motion was made by Trustee Monk, seconded by Trustee Jaeger, and unanimously carried.

- 4) Minutes of March 11, 2014 and Executive Session Minutes of March 11, 2014
- 5) Disbursements of April, 2014
- 6) End of month March, 2014 Treasurer's Report
- 7) End of month March, 2014 Budget Report
- 8) End of month March, 2014 Monthly Operation Summation

OPERATIONS & MAINTENANCE ACCOUNT

April, 2014 – Disbursements

ACCT #	VENDOR NAME	DESCRIPTION	AMOUNT DUE
2920	FICA Withholding Taxes (EE Portion)	Mar-14	3,083.90
2921	Federal Withholding Taxes	Mar-14	6,469.64

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ACCT #	VENDOR NAME	DESCRIPTION	AMOUNT DUE
2922	IL Department of Revenue	Monthly Remittance	1,463.33
2923	WI Department of Revenue	Monthly Remittance	487.17
2925	Illinois Unemployment	Monthly Remittance	20.24
7205	FICA Withholding Taxes (ER Portion)	Mar-14	3,083.90
7211	Commonwealth Edison	Electricity	18.92
7211	Integrus	Electricity	12,396.93
7215	McHenry Analytical	Sample Testing	65.00
7221	Hydrite	Chlorine Shipment	866.00
7222	Hach	Lab Supplies	702.82
7223	B&B Networks	Telephone System supplies	162.16
7223	Erickson Designs, K.	Snowplowing	280.00
7223	Graybar	Maintenance Supplies	816.11
7223	Vortex Technologies	Calibration of flow monitors	810.00
7225	Baxter & Woodman	Support Services Contract 2013-2014	3,500.00
7225	Klean Korner	Janitorial Services	565.00
7231	GFC Leasing	Copier Lease	307.00
7232	Cimco	Telephone Service	1,815.26
7232	DH Wireless Solutions	Telephone Equipment	123.16
7232	Verizon Wireless	Cellular Phone Service	447.20
7234	FedEx	Shipping Charges	49.23
7235.2	AARP Medical	Medical Insurance for Diane Fragassi	36.90
7235.2	AARP Prescription	Prescription coverage for Diane Fragassi	232.75
7235.2	Euclid Managers (Delta Dental)	Dental Insurance	541.61
7235.2	Humana Choice Care	Monthly Medical Premium	5,577.81
7235.2	Quill	Office Supplies	356.46
7235.2	Secketa, Nick	Insurance Reimbursement	2,658.37
7235.2	Sun-Life Financial	Disability Insurance	1,501.00
7241	Hamlin, James	Payroll Fees - 03/12/14-04/08/14	295.14

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ACCT #	VENDOR NAME	DESCRIPTION	AMOUNT DUE
7242	Kucera, Daniel J.	General Legal Services	3,004.90
7247	TestAmerica	Intake Material Testing	3,630.00
7251	Aramark Refreshment	Coffee Service	215.46
7251	Aramark Uniform Services	Uniforms	661.47
7251	Zee Medical	First Aid Supplies	90.80
	TOTAL		\$56,335.64

BOND & INTEREST EXPENSES

ACCT #	VENDOR NAME	DESCRIPTION	AMOUNT DUE
2955	US Bank	Principal portion of bond payment	275,000.00
7421	US Bank	Interest portion of bond payment	77,803.13
7273	US Bank	Ann'l. Admin. Fee - 2015 - Water Revenue Bonds 2009	350.00
	Total		\$353,153.13

Chairman Topcik stated that the following committees had been appointed. They are as follows:

Nominating Committee:

Richard Moe, Chair
Chris Fischer

Salary Committee:

Mike Ruchtj, Chair
Dorothy Mitchell

Long Range Planning:

Amos, Monk, Chair
Douglas Jaeger

Chairman Topcik asked if any of them were prepared to make a report.

Nominating Committee –The nominating committee had a report. Trustee Moe read the report, however, it was stated that they would wait to vote on the nominations until next month. The nominations were Gerold Topcik, Chairman, Donald White, Board Secretary, Arlyn Albrecht,

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Treasurer/General Manager. There were some additional comments on the report, which Chairman Topcik asked that report be included in next month's board packet for further discussion at that time.

Long Range Planning Committee – No report at this time.

Salary Committee – No report at this time.

Old Business

- **Intake Pipe Project** - General Manager Albrecht included a memo regarding the soil samples requested for issuance of the permit on this project. The samples were analyzed as per IEPA protocol and the lab generated a report, which was forwarded to the IEPA representative. The IEPA representative indicated some confusion with the report. Operations Manager White has contacted TestAmerica, the lab that generated the report, and asked them to explain the report to the IEPA representative. Discussion of this subject followed.
- **Solids Contact Unit #1** - General Manager Albrecht included the results of the March bid opening for this project in the board packet. He stated that only one bid had been received, and it was higher than anticipated. He reviewed the results of that bid with the board. Discussion as to the reason there was only one bid followed. General Manager Albrecht stated that if the bid were not accepted, it would expire on its own. If this occurred, the District could rebid the project. Costs were also discussed, and a possible small bond issue was mentioned.
- **O&M Budget** – General Manager Albrecht stated that the board had discussed the budget at the two previous meetings. He indicated that the version included in the board packet had no real differences from the two previous versions. Trustee Jaeger made a motion to accept the proposed fiscal year 2015 budget as included in the board packet, which was seconded by Trustee Fischer, and unanimously approved.
- **Cost of Water** - - General Manager Albrecht included a chart in the board packet regarding customer charges. He walked through the chart with the board, explaining what it represented. Discussion of this subject followed.
- **Solids Contact Unit #2** – Operations Manager White stated that he had received an email from Tecorp indicating that they wanted to set up a date to look at the SCU #2. Operations Manager White anticipated that they would set it up for the end of the week, or early the following week. Dixon Engineering will be at that meeting as well to make sure whether anything needs to be repaired. Discussion of this subject followed.
- **1MG Tank Warranty** – Operations Manager White stated that Era Valdivia was onsite and doing prep work and painting for this project. He anticipated that they would be done the following Monday. Discussion of this subject followed.

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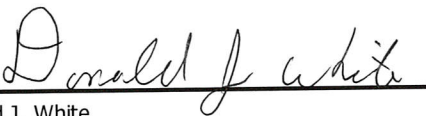
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- **Rusting Issue** – Attorney Kucera was not present at the meeting, however Chairman Topcik advised that the contract for the stainless steel expert had been signed and that the deposit had been sent. Nothing further to report occurred. Discussion of this subject followed.

New Business

- **Fluoride Facts**–General Manager Albrecht provided a publication regarding fluoridation facts. He stated that this was put out by the American Dental Association.
- **Wauconda Water Issue** –Chairman Topcik discussed a news article regarding Wauconda joining with CLCJAWA to provide drinking water to their municipality. Discussion of this subject followed.
- **Transparency** – Chairman Topcik discussed the ethics law that Lake County Board Chairman Aaron Lawlor had been passed. Discussion of this subject followed.

With no further business to discuss, Trustee Mitchell made a motion to adjourn the meeting, which was seconded by Trustee Monk and unanimously approved.

X 

Donald J. White
Board Secretary