

Minutes

July 12, 2022- Board Meeting

On July 12, 2022, the Board of Trustees of the Lake County Public Water District met in a regularly scheduled meeting at the hour of 5:30 p.m. in the conference room of the District, 500 –17th Street, Zion, Illinois. Chairman Gerold Topcik opened the meeting at approximately 5:30 p.m., upon the roll being called; Trustees Amos Monk, Patrick Walsh, Richard Moe, and Douglas Jaeger were present. Trustee Michael Ruchti was absent. Trustee Anthony Baillie was present via telephone. Also present were General Manager Don White and Administrative Assistant/Board Secretary Karen Johnston. Attorney Daniel Kucera attended via telephone.

Chairman Topcik indicated that he would accept a motion to place the following items on a consent agenda and to accept that consent agenda. Chairman Topcik then asked for a motion to approve the consent agenda, which was made by Trustee Monk, and seconded by Trustee Jaeger. Chairman Topcik asked if discussion was desired for those items, as there was none, and upon the vote, the motion was carried unanimously.

- 5) Regular Session Minutes of June 21, 2022
- 6) Disbursements for July, 2022
- 7) Treasurer's Report for June 30, 2022
- 8) Budget Report for June 30, 2022
- 9) End of month June 30, 2022 Monthly Operation Summation

OPERATIONS & MAINTENANCE ACCOUNT **July, 2022 – Disbursements**

ACCT. #	VENDOR NAME	DESCRIPTION	AMOUNT DUE
2920	FICA Withholding Taxes (EE Portion)	Jun-22	2,339.22
2921	Federal Withholding Taxes	Jun-22	4,024.95
2922	IL Department of Revenue	Monthly Remittance	856.48
2923	WI Department of Revenue	Monthly Remittance	519.07
2925	IL Dept. of Employment Security	Jun-22	14.90
7205	FICA Withholding Taxes (ER Portion)	Jun-22	2,339.22
7255	Correll Co.	Jun-22	3,957.51
7211	Commonwealth Edison	Electricity - May-22	65.50
7211	Constellation	Electricity - Apr-22	6,261.27
7215	Pace Laboratories	Sample Testing	118.37
7221	Hawkins	Chlorine Shipment	1,907.00
7221	Usalco	Aluminum Sulfate Shipment	7,426.91
7222	Ace Hardware	Misc. Supplies	91.87
7222	Electrical Control Distributors	Misc. Supplies	312.48

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ACCT. #	VENDOR NAME	DESCRIPTION	AMOUNT DUE
7222	Hach	Lab Supplies	431.67
7222	Idexx	Lab Supplies	1,642.52
7222	Industrial Networking Solutions	Antenna	92.05
7223	Dahme Mechanical Industries	Air Piping Work	1,654.25
7223	Nissen Excavating	Restore area from septic repair	600.00
7225	Hansen Associates, Inc.	Aug-22 Copier Maintenance	65.00
7225	Klean Korner's Commercial Cleaning	Janitorial Service Jun-22	500.00
7231	DeLage Financial	Aug-22 Copier Lease	161.76
7232	AT&T	Telephone Service	675.60
7232	Verizon Wireless	Cellular Phone/Data Service	543.83
7234	ODP Business Solutions	Office Supplies	771.28
7235.2	AARP Medical	Medical Insurance for Diane Fragassi	356.75
7235.2	AARP Prescription	Prescription coverage for Diane Fragassi	100.80
7235.2	Blue Cross/Blue Shield	Aug-22 Health Insurance	8,984.55
7235.2	Euclid Managers (Delta Dental)	Aug-22 Dental/Vision	520.21
7235.2	Johnston, Karen	Deductible Reimbursement	313.09
7235.2	Principal Insurance	Aug-22 Disability/AD&D	642.01
7237	Hungerford Technologies	WebEx Service - Teleconference Meeting	26.00
7241	Your Payroll Dept.	Payroll Fees - May-22	238.92
7242	Kucera, Daniel	Legal Services - May-22	2,272.50

FIRST BANKCARD

	Acct. 7222	Misc. Supplies	305.01
	Acct. 7225	Maintenance Contract	36.65
	Acct. 7234	Office Supplies	194.50
	Acct. 7236	Transportation	168.37
	Acct. 7237	Meetings/Seminars	175.33
	Acct. 7238	Dues/Subscriptions	27.72
		Total First Bankcard	907.58
		Grand Total - Operations	\$51,735.12

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ORDINANCES/RESOLUTIONS:

Audit Report & Rate Adjustment Resolution: The Chairman then presented the following Resolution:

**AN ORDINANCE
APPROVING AUDIT AND FIXING
OF RATES AND BILLING ADJUSTMENTS**

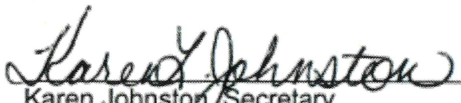
**BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE LAKE COUNTY PUBLIC
WATER DISTRICT** as follows:

1. That the report of the audit of the books and records of the District for the fiscal year ended April 30, 2022, and the recommended computation of revised rates applicable to the District's customers, as prepared by Eder Casella & Company and incorporated herein by reference be and hereby received, approved and placed on file, and
2. That the revised rates therein computed for the sale of water are in accordance with the separate contracts with the City of Zion, the Village of Winthrop Harbor, and with the State of Illinois Department of Conservation (IDNR), and with applicable requirements of Illinois law and bond ordinances of the District, and are hereby established as the rates to be charged to these three customers effective August 1,



LAKE COUNTY PUBLIC WATER DISTRICT


Gerold L. Topcik Chairman, Board of Trustees


Karen Johnston Secretary

PRESENTED AND READ: July 12, 2022

PASSED AND APPROVED: July 12, 2022

ROLL CALL VOTE

Trustees voting aye: A. Monk; P. Walsh; A. Baillie; R. Moe; D. Jaeger; G. Topcik

Trustees voting nay: None

Trustees absent: M. Rucht

MOTION CARRIED

Trustee Walsh made a motion to accept the prevailing wage ordinance as presented, which was seconded by Trustee Jaeger. Chairman Topcik declared the motion carried on the following roll call vote.

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Ayes: (6) Monk, Walsh, Baillie, Moe, Jaeger, Topcik

Nays: (0)

Absent: (1) Ruchti

UNFINISHED BUSINESS

- **Filter Underdrain Replacement**– General Manager White stated that this project has been completed. He indicated that he received the installation certificate, however, the owner of the project is listed as the City of Zion, and it should be the District. Once that has been corrected and received, the final payment will be sent. Discussion of this subject followed.
- **Grant Writing Services** – General Manager White stated that he had reached out to Representative Mason's and Senator Bush's office for the status of possible funding for some of the District's projects. Representative Mason's assistant, Maggie Roche, directed General Manager White to a link to IEPA's state revolving loan program web page. General Manager White forwarded this information to Elisa Bonkowski of Baxter & Woodman, who said she could start the paperwork for the application process, if the District would like. Discussion of this subject followed.
- **Stone Placement – Intake** – General Manager White stated that he was working on the bid specifications for this project. He indicated that he would like to go out for bid after the July board meeting. However, after reviewing the project, the IDNR has determined that a new permit is needed for this project. Discussion of the permit process and the project followed.

NEW BUSINESS

- **PFAS Engineering** – General Manager White advised the board the EPA released a new Drinking Water health advisory for PFAS chemicals on June 15, 2022. He included a copy of the handout from a webinar from the EPA. He then proceeded to review the handout, discussing that the EPA is planning to have a proposed national drinking water regulation by the end of 2022 with public comment. After public comment, they are proposing to have a new standard by the end of 2023. He suggested that the District consider hiring an engineering firm to monitor this situation. He recommended this based on the testing that the IEPA and the District has done in the past. The results of the testing of the District's source water showed that both PFOA and PFOS were above the advisory level. After discussion of this subject, the board felt that the District should work together with other communities to determine the next course of action that would be beneficial regarding this issue.
- **Approval of Restatement of Correll Plans** – General Manager White stated that Ms. Debra Lucente from Correll Company had contacted him in April regarding the restatement of profit sharing. At that time, she advised him that Correll Co. could prepare the documents for the District for a fee. As Correll Co. had prepared the documents previously, he felt that was the best approach. General Manager White advised the board that that only significant change in the program was the loan provision. Discussion of this subject followed. Trustee Walsh made a motion to approve the resolution restating the plan, which was seconded by Trustee Monk. Chairman Topcik declared the motion carried on the following roll call vote.

Ayes: (6) Monk, Walsh, Baillie, Moe, Jaeger, Topcik

Nays: (0)

Absent: (1) Ruchti

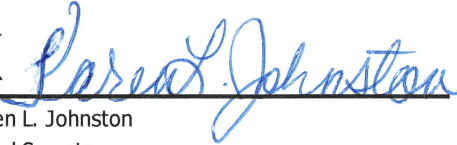
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MISCELLANEOUS

General Manager White advised the board that he hired a new operator. He indicated that this employee would start July 22. He stated that the interview went well, and he was pleased with his background and experience.

Trustee Jaeger made a motion to adjourn, which was seconded by Trustee Monk.

X 

Karen L. Johnston
Board Secretary