

Minutes

January 10, 2023– Board Meeting

On January 10, 2023, the Board of Trustees of the Lake County Public Water District met in a regularly scheduled meeting at the hour of 5:30 p.m. in the conference room of the District, 500 –17th Street, Zion, Illinois. Chairman Topcik opened the meeting at approximately 5:30 p.m. Upon the roll being called, Trustees Topcik, Monk, Baillie, and Moe were present. Trustees Ruchti, Walsh, and Jaeger were absent. Also present were General Manager Don White and Administrative Assistant/Board Secretary Karen Johnston. District Attorney Dan Kucera was present via telephone.

Chairman Topcik then indicated that he would accept a motion to place the following items on a consent agenda and to accept that consent agenda. Trustee Baillie made that motion, which was seconded by Trustee Monk. Chairman Topcik then asked for a motion to approve the consent agenda, which was made by Trustee Baillie, and seconded by Trustee Monk. Chairman Topcik asked if discussion was desired for those items, as there was none, and upon the vote, the motion was carried unanimously.

- 4) Regular Session Minutes of December 13, 2022
- 5) Disbursements for January, 2023
- 6) Treasurer's Report for December 31, 2022
- 7) Budget Report for December 31, 2022
- 8) End of month December 31, 2022 - Monthly Operation Summation

OPERATIONS & MAINTENANCE ACCOUNT January 2023 – Disbursements

ACCT. #	VENDOR NAME	DESCRIPTION	AMOUNT DUE
2920	FICA Withholding Taxes (EE Portion)	Dec-22	3,044.80
2921	Federal Withholding Taxes	Dec-22	6,181.33
2922	IL Department of Revenue	Monthly Remittance	1,371.25
2923	WI Department of Revenue	Monthly Remittance	636.65
7205	FICA Withholding Taxes (ER Portion)	Dec-22	3,044.80
7255	Correll Co.	Dec-22	6,044.37
7211	Commonwealth Edison	Electricity - Nov-22	73.35
7211	Constellation	Electricity - Nov-22	8,948.50
7215	Pace Analytical Services	Sample Testing	116.75
7221	Hawkins	Chlorine Shipment	1,325.00
7221	Nalco	Nalclear Shipment	5,164.83
7222	Ace Hardware	Misc. Supplies	267.54
7222	Advocate Occupational Health	Respirator Fit Testing	100.00
7222	Grainger	Misc. Supplies	341.04

Minutes

January 10, 2023- Board Meeting

7222	Hach	Lab Supplies	399.72
7222	Idexx	Lab Supplies	4,482.55
7222	Napa	Misc. Supplies	335.14
7223	LAI, LLC	Valve	4,226.41
7225	Concentric Integration	2022-2023 Support Services	1,443.67
7225	Hansen Associates, Inc.	Feb-23 Copier Maintenance	65.00
7225	Lakeland/Larsen Elevator Corp.	Quarterly Elevator Maintenance	339.62
7231	DeLage Financial	Feb-23 Copier Lease	161.76
7232	AT&T	Telephone Service	1,129.74
7232	Verizon Wireless	Cellular Phone/Data Service	637.19
7234	FedEx	Shipping Charges	4.74
7235.2	AARP Medical	Medical Insurance for Diane Fragassi	356.75
7235.2	AARP Prescription	Prescription coverage for Diane Fragassi	113.00
7235.2	Blue Cross/Blue Shield	Feb-23 Health Insurance	8,454.30
7235.2	Euclid Managers (Delta Dental)	Feb-23 Dental/Vision	440.40
7235.2	Principal Insurance	Feb-23 Disability/AD&D	645.44
7235.2	White, Don	Deductible Reimbursement	162.70
7237	Hungerford Technologies	WebEx Service - Teleconference Meeting	26.00
7238	Water Research Foundation	2023 Annual Membership	2,791.35
7241	Your Payroll Dept.	Payroll Fees - Dec-22	262.16
7242	Kucera, Daniel	Legal Fees - Dec-22	3,127.50

FIRST BANKCARD

	Acct. 7222	Misc. Supplies	45.87
	Acct. 7225	Maintenance Contract	36.65
	Acct. 7234	Office Supplies	-364.61
	Acct. 7236	Transportation	76.99
	Acct. 7237	Meetings/Seminars	949.52
	Acct. 7238	Dues/Subscriptions	62.71
		Total First Bankcard	807.13
		Grand Total - Operations	\$67,072.48

Minutes

January 10, 2023– Board Meeting

UNFINISHED BUSINESS

- **Grant Writing Services/State Revolving Loan Program** – General Manager White stated that this subject was still on hold until the contract extensions can be discussed with the District's customers. He stated that that subject would be discussed further, later in the meeting.
- **Stone Placement – Intake** – General Manager White stated that Michels Corporation had informed him this work would start the following day. Carl Chase, the District's inspection diver inspected the stone to be used on the project, and found it to be what was requested. General Manager White advised that Mr. Chase would be representing the District on the barge to ensure that the stone is placed according to the bid specification. Discussion of this subject followed.
- **Discussion of Contract Extensions** – General Manager White attached a copy of the letter sent to the mayor of the City of Zion regarding the contract extensions, and asking for a meeting. General Manager White indicated that he had heard from Ray the morning of the board meeting, and no meeting had been set as yet, and the City of Zion indicated that they still wanted to wait until after the elections. Discussion of this subject followed, with a consensus that a telephone call from the Board Chairman would be in order.
- **Update of application for Professional Services for Completion of Application for Lake County American Rescue Plan Project** – General Manager White stated that the ARPA application is still under review, and the District should receive notification on whether we will be receiving any funding for the Generator or roofing projects, sometime this month. He indicated that he would email the board if he heard anything. Discussion of this subject followed.

MISCELLANEOUS

- **Correll Quarterly Reports** – General Manager White provided the quarterly reports from Correll. He indicated that the funds were doing well, even though the market is down.

Time was provided for board members to discuss items not on the agenda.

Trustee Monk made a motion to adjourn, which was seconded by Trustee Moe.

X

Karen L. Johnston
Board Secretary

