

# Minutes

## May 13, 2025- Board Meeting

On May 13, 2025, the Board of Trustees of the Lake County Public Water District met in a regularly scheduled meeting at the hour of 5:30 p.m. in the conference room of the District, 500 –17th Street, Zion, Illinois. Chair Ruchti opened the meeting at approximately 5:30 p.m. Upon the roll being called, Trustees Monk, Ower, Ewert, Smith, and Latif were present. Also present were General Manager Jeremy Thompson, and Administrative Assistant/Board Secretary Karen Johnston and District Attorney Bryan Winter.

Chair Ruchti turned the floor over to Mr. Brent Jones of West's Insurance Agency, to present the facilities insurance renewal. Mr. Jones provided a proposal for the board, and General Manager Thompson included that in the board packet. Mr. Jones started by giving a brief overview of the current market conditions in commercial insurance. He stated that he was pleased to present the District's renewal quote at a mere 1% increase. He indicated that he insures over 30 public entities and the District's renewal is one of the lowest he received. He advised that the District's impeccable claim history was a large reason for this. Mr. Jones then reviewed the coverages, limits, and provided an explanation of each coverage's protections. Mr. Jones left the meeting at 5:50 p.m. Chair Ruchti stated that the board would discuss this subject later in the meeting.

Chair Ruchti then indicated that he would accept a motion to place the following items on a consent agenda. Trustee Latif made a motion to place the following items on the consent agenda, which was seconded by Trustee Smith. Chair Ruchti asked if any additional discussion was required, as there was none, and upon the following roll call vote, the motion was approved.

**Ayes:** (6) K. Smith; S. Latif; T. Ewert; D. Ower; A. Monk; M. Ruchti  
**Nays:** (0)  
**Absent:** (0)

Chair Ruchti then indicated that he would accept a motion to accept the consent agenda. Trustee Latif made a motion to accept the consent agenda, which was seconded by Trustee Smith. Chair Ruchti asked if any additional discussion was required, as there was none, and upon the following roll call vote, the motion was approved.

**Ayes:** (6) K. Smith; S. Latif; T. Ewert; D. Ower; A. Monk; M. Ruchti  
**Nays:** (0)  
**Absent:** (0)

- 4) Approval of Regular Session Minutes of April 8, 2025
- 5) Disbursements for May 2025
- 6) Treasurer's Report for April 30, 2025
- 7) Budget Report for April 30, 2025
- 8) End of month April 30, 2025 Monthly Operation Summation

### OPERATIONS & MAINTENANCE ACCOUNT May 2025 – Disbursements

ACCT. #	VENDOR NAME	DESCRIPTION	AMOUNT DUE
2920	FICA Withholding Taxes (EE Portion)	Apr-25	4,450.43
2921	Federal Withholding Taxes	Apr-25	9,351.83
2922	IL Department of Revenue	Monthly Remittance	1,545.20
2923	WI Department of Revenue	Monthly Remittance	1,170.26

# Minutes

May 13, 2025- Board Meeting

7205	FICA Withholding Taxes (ER Portion)	Apr-25	4,450.43
7255	Correll Co.	Apr-25 Pension	9,994.27
7211	Commonwealth Edison	Electricity - Apr-25	88.98
7211	Dynegy	Electricity - Mar-25	19,970.57
7215	Pace Analytical Services	Sample Testing	2,296.00
7221	Nalco	Nalclear Shipment	5,634.36
7222	Ace Hardware	Misc. Supplies	502.86
7222	Amazon Capital Services	Misc. Supplies	415.65
7222	Batteries Plus	Batteries	323.40
7222	Cintas	First Aid Supplies	90.94
7222	Grainger	Misc. Supplies	415.96
7222	IDEXX Distributors	Lab Supplies	275.70
7222	Mobile Health Diagnostics	Noise Level Monitoring	5,570.00
7223	Core & Main	Meter Calibration	2,820.00
7223	Deere Equipment, John	Lawn Mower	6,374.00
7225	Fix Software	2025 CMMS Service Agreement	295.00
7225	Hansen Associates, Inc.	June-25 Copier Maintenance	65.00
7231	DeLage Financial	June-25 Copier Lease	161.76
7232	AT&T	Telephone Service	794.76
7232	AT&T	POTS Line - Credit	-412.92
7232	Verizon Wireless	Cellular Phone/Data Service	627.74
7235	AARP - Health	Health Insurance - Diane Fragassi - Jun-25	469.42
7235	AARP - Prescription	RX Coverage - Diane Fragassi - Jun-25	89.20
7235	Blue Cross/Blue Shield	June-25 Health Insurance	14,603.13
7235	EM Benefits(Delta Dental)	June-25 Dental/Vision	679.91
7235	IL Public Risk Fund	Work Comp Final Audit 2024	1,576.00
7235	Principal Insurance	June-25 Disability/AD&D	838.81
7235	West's Insurance Agency	2025-2026 Facilities Ins./Public Officials Bond	66,195.00
7235	White, Don	Deductible Reimbursement	442.60
7236	Gillespie Ford	2025 Ford F-250 Truck w/snowplow	63,089.71
7241	Your Payroll Dept.	Payroll Fees - Apr-25	227.39
7242	Kucera, Daniel	Legal Fees - Apr-25	945.00
7251	Correll Co.	Investment Services 02/01/25-04/30/25	1,554.00
		<b>Total</b>	<b>\$227,982.35</b>

**FIRST BANKCARD**



# Minutes

May 13, 2025- Board Meeting

	Acct. 7222	Misc. Supplies	30.01
	Acct. 7225	Service Contracts	44.91
	Acct. 7234	Office Supplies	33.16
	Acct. 7236	Transportation	78.67
	Acct. 7237	Meetings/Seminars	668.02
	Acct. 7251	Miscellaneous	199.99
		<b>Total First Bankcard</b>	<b>1,054.76</b>
		<b>Grand Total - Operations</b>	<b>\$229,037.11</b>

## R&R

ACCT. #	VENDOR NAME	DESCRIPTION	AMOUNT DUE
7300.36	P&J Masonry Restoration	Main Plant Bldg. Masonry Repairs	15,180.00
7300.38	Visu-Sewer	Potable Water Meter Pit Rehab - 2nd inv.	5,120.00
		<b>Total</b>	<b>\$20,300.00</b>

## UNFINISHED BUSINESS

- ➔ **Update of Loan Application for funding from the IEPA Public Water Supply Loan Program (PWSLP)** – General Manager Thompson stated that there are currently no updates on the District's SRF Loan application. He indicated that the District would be notified of the funding level the IEPA plans on awarding. After that time bidding can start for the anticipated projects. He also advised that if no funding is awarded in July, the District may apply for bypass funding, which is awarded in 2026.
- ➔ **End of Year Projections for availability & R&R charges, and update on Facilities Cost Estimate** – General Manager Thompson stated that the total R&R charges for fiscal year 2026 are estimated to be \$14,070.92. He also clarified that the availability charges are the charges for the principal and interest on the outstanding bond issue. These figures are unchanging and are not influenced by water sales. He reviewed the attached chart, which included the calculation and the portion of the charges for each customer.
- ➔ **Estimated refund and estimated water rate for FY2026** - General Manager Thompson provided the estimated Revenue Delivery Requirement charges for the coming fiscal year. He stated that this, as with last year, is a charge rather than a refund, but the charge is lower than last year. The new charge will be approximately \$11,859 per month, down from \$16,766 per month for fiscal year 2025.

General Manager Thompson moved on to a discussion of the estimated water rate for fiscal year 2026. The estimated expenses are higher than FY2025. The current estimated water rate will be \$2.3755/1,000 gallons, which is approximately 32 cents higher than fiscal year 2025. Discussion of this subject followed.

# Minutes

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*May 13, 2025- Board Meeting*

- **Update of possible Eighth Amendment to Winthrop Harbor Water Supply Contract, and First Amendment to Illinois Department of Natural Resources Water Supply contract, amending contract renewal from 10 to 20-year terms** – General Manager Thompson stated that Mr. David Alarcon, the Village Administrator for Winthrop Harbor, stated last month that he would be requesting the final village approval for the Winthrop Harbor contract amendment at their next village board meeting, scheduled for April 15. However, after reviewing their agenda for that meeting, Mr. Alarcon did not include the amendment. General Manager Thompson stated that he and Chair Ruchti were going to attend the Village's board meeting this evening to discuss with the Village the reason for amending the contract.

General Manager Thompson spoke with John Wilker, with the Illinois Department of Natural Resources, this month about the IDNR contract amendment. Mr. Wilker advised that their legal counsel had no concerns with the amendment. The Governor's signature line was the sole subject of their comment. They are inquiring as to whether it is possible to eliminate the Governor's signature line and have the IDNR Director sign in its place. Attorney Winter stated that he does not perceive any issues as long as the IDNR Director has the authority to sign.

- **Update of 2025 Truck Purchase** – General Manager Thompson advised that he had inquired of the status of the truck's production. Mr. Edgar Huerta of Gillespie Ford stated that he had no concrete answer as far as the date of delivery, but that it would be soon. Discussion of this subject followed.
- **Bond Principal & Interest Payment** – General Manager Thompson stated that the District made the bond principal and interest payment on April 28, 2025 in the amount of \$820,000.00 for principal and \$18,144.74 for interest, totaling \$838,144.74. Payment confirmation was included in the board packet. Discussion of the bond issue balance followed.

## NEW BUSINESS

- **Concentric Integration Managed Support Agreement** – General Manager Thompson provided a copy of the proposed fiscal year 2026 service agreement from Concentric Integration. He stated that Concentric provides the SCADA and hardware support for the plant. Discussion of this subject followed, with General Manager Thompson asking for approval of the agreement. Chair Ruchti asked if any additional discussion was required, as there was none, and upon the following roll call vote, the motion was approved.

**Ayes: (6)** K. Smith; S. Latif; T. Ewert; D. Ower; A. Monk; M. Ruchti  
**Nays: (0)**  
**Absent: (0)**

- **Facilities Insurance Renewal – FY26** – Trustee Ower made a motion to approve the 2025 Facilities Insurance as presented by Mr. Brent Jones of West's Insurance, which was seconded by Trustee Ewert. Chair Ruchti asked if any further discussion was desired. As there was no further discussion, and upon the following roll call vote, the motion was unanimously carried.

**Ayes: (6)** K. Smith; S. Latif; T. Ewert; D. Ower; A. Monk; M. Ruchti  
**Nays: (0)**  
**Absent: (0)**

# Minutes

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## *May 13, 2025- Board Meeting*

Trustee Ewert made a motion to adjourn, which was seconded by Trustee Smith, upon the vote the motion was carried unanimously.

X   
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Karen L. Johnston  
Board Secretary