

Minutes

October 14, 2025– Board Meeting

On October 14, 2025, the Board of Trustees of the Lake County Public Water District met in a regularly scheduled meeting at the hour of 5:30 p.m. in the conference room of the District, 500 –17th Street, Zion, Illinois. Chair Ruchti called the meeting to order at approximately 5:30 p.m. Upon the roll being called, Trustees Ower, Smith, Latif, and Onan were present. Trustees Ewert and Torres were absent. Also present were General Manager Jeremy Thompson, Administrative Assistant/Board Secretary Karen Johnston, and Attorney Bryan Winter.

Chair Ruchti indicated that he would entertain a motion to use the consent agenda for the following items:

- 5a) Approval of Regular Session Minutes of August 12, 2025
- 5b) Disbursements for September 2025
- 5c) Treasurer’s Report for August 31, 2025
- 5d) Budget Report for August 31, 2025
- 5e) End of month August 31, 2025 Monthly Operation Summation

Trustee Ower made a motion to use the consent agenda for items 5a through 5e, which was seconded by Trustee Smith. Chair Ruchti asked if any additional discussion was required, as there was none, and upon the following roll call vote, the motion was approved.

Ayes: (6) D. Ower; K. Smith; S. Latif; A. Onan
Nays: (0)
Absent: (0) T. Ewert; W. Torres

Chair Ruchti then indicated that he would entertain a motion to accept the consent agenda. Trustee Onan made a motion to accept the consent agenda, which was seconded by Trustee Smith. Chair Ruchti asked if any additional discussion was required, as there was none, and upon the following roll call vote, the motion was approved, with Chair Ruchti reading the above items into the record.

Ayes: (6) D. Ower; K. Smith; S. Latif; A. Onan
Nays: (0)
Absent: (0) T. Ewert; W. Torres

OPERATIONS & MAINTENANCE ACCOUNT October 2025 – Disbursements

ACCT. #	VENDOR NAME	DESCRIPTION	AMOUNT DUE
2920	FICA Withholding Taxes (EE Portion)	Sep-25	3,159.19
2921	Federal Withholding Taxes	Sep-25	3,848.25
2922	IL Department of Revenue	Monthly Remittance	977.45
2923	WI Department of Revenue	Monthly Remittance	968.05
7205	FICA Withholding Taxes (ER Portion)	Sep-25	3,159.19
7255	Correll Co.	Sep-25 Pension	7,108.95
7211	Commonwealth Edison	Sep-25 Electricity	94.53
7211	Direct Energy	Aug-Sep-25 Electricity	18,831.26

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7215	Pace Analytical Services	Sample Testing	183.00
7221	Hawkins	Chlorine Shipment	2,187.10
7221	Usalco	Aluminum Sulfate Shipment	8,257.89
7222	Ace Hardware	Misc. Supplies	173.29
7222	Amazon Capital Services	Misc. Supplies	1,192.63
7222	Applied Industrial Technologies	Misc. Supplies	555.14
7222	Batteries Plus	Misc. Supplies	559.86
7222	Cintas	First Aid Supplies	65.84
7222	Hach	Lab Supplies	1,628.52
7222	Idexx	Lab Supplies	2,390.05
7222	Napa	Misc. Supplies	23.33
7223	ProFlow Pumping	Maintenance Supplies	1,269.03
7255	Correll Co.	Sep-25 Pension	7,108.95
7225	Concentric Integration	Support Services Agreement	7,945.00
7225	Hansen Associates, Inc.	Nov-25 Copier Maintenance	65.00
7231	DeLage Financial	Nov-25 Copier Lease	161.76
7232	AT&T	Telephone Service	2,140.95
7232	Verizon	Telephone Service	667.19
7234	ODP Business Solutions	Office Supplies	322.62
7235	AARP - Health	Health Insurance - Diane Fragassi - Nov-25	479.00
7235	AARP - Prescription	RX Coverage - Diane Fragassi - Nov-25	89.20
7235	Andersen, Ryan	Deductible Reimbursement	548.85
7235	Blue Cross/Blue Shield	Nov-25 Health Insurance	15,233.37
7235	EM Benefits(Delta Dental)	Nov-25 Dental/Vision	835.83
7235	Madison, Jim	Deductible Reimbursement	2,082.50
7235	Principal Insurance	Nov-25 Disability/AD&D	803.06
7239	Clear Loss Prevention	Security Maintenance Agreement	2,000.00
7241	Your Payroll Dept.	Payroll Fees - Sep-25	286.80
7242	Fuqua Winter Ltd.	Legal Services - Sep-25	2,407.50
		Total	\$99,810.13

FIRST BANKCARD

	Acct. 7222	Misc. Supplies	151.17
	Acct. 7223	Maintenance Supplies	23.15
	Acct. 7234	Postage	30.99
	Acct. 7236	Transportation	152.68
	Acct. 7237	Meetings/Seminars	615.37

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Acct. 7241	Accounting Expenses	1,890.91
	Total First Bankcard	2,864.27
	Grand Total - Operations	\$102,674.40

RESOLUTIONS

Attorney Winter introduced a resolution authorizing execution of Amendment #1 to the engineering services agreement, for the resubmission of the IEPA Funding Nomination Form. Discussion of this project followed.

**LAKE COUNTY PUBLIC WATER DISTRICT
RESOLUTION NO. 2025-11**

A RESOLUTION AUTHORIZING EXECUTION OF AMENDMENT 1 TO THE ENGINEERING SERVICES AGREEMENT WITH BAXTER & WOODMAN, INC. FOR THE IEPA LOAN APPLICATION FOR WATER SYSTEM IMPROVEMENTS

WHEREAS Baxter & Woodman Inc. has been providing assistance to prepare an IEPA Project plan, Design, bidding and loan application on behalf of the District;

WHEREAS Baxter & Woodman, Inc. has submitted an Amendment 1 to the previously executed service contract to resubmit an IEPA Funding Nomination Form on behalf of the District to seek funding for Phase 1 generator improvements, a copy of which is attached hereto and marked as Exhibit "A";

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of the Lake County Public Water District, Lake County, Illinois, as follows:

SECTION 1. That the terms of the attached Amendment 1 with Baxter & Woodman, Inc. to provide additional services are approved and agreed to by the District, a copy of the Amendment is attached hereto and marked as Exhibit "A" .

SECTION 2. That the District Chairperson is hereby authorized to execute the attached Amendment 1 with Baxter & Woodman, Inc. in substantially the form attached hereto with such changes as may be approved by the officials executing same, the execution of which constitutes conclusive evidence of the approval of such changes.

SECTION 3. This Resolution shall be in full force and effect from and after this Resolution's passage and approval in the manner provided by law.

LAKE COUNTY PUBLIC WATER DISTRICT

Michael B. Ruchti
Chair, Board of Trustees

(CORPORATE SEAL)

ATTEST:

Karen Johnston
Secretary

PRESENTED AND READ: October 14, 2025

PASSED AND APPROVED:

ROLL CALL VOTE:

Trustees voting aye:
Trustee voting nay:
Trustees absent:

MOTION CARRIED

Chair Ruchti asked for a motion to approve the resolution as presented. Trustee Ower made a motion to accept the policy, and approve the resolution as presented, which was seconded by

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Trustee Onan. Chair Ruchti asked if further discussion was required. As there was none, and upon the following roll call vote, the motion was passed.

Ayes: (6) D. Ower; K. Smith; S. Latif; A. Onan

Nays: (0)

Absent: (0) T. Ewert; W. Torres

UNFINISHED BUSINESS

- **Update of Loan Application for funding from the IEPA Public Water Supply Loan Program (PWSLP)** – General Manager Thompson reported that he met with Mark Kolczaski and Jim Landini (B&W) on September 25 to discuss the District's SRF Loan status. Attorney Winter, Chairman Ruchti, and Vice Chairman Ower also attended. The measures to remove the roof project from Phase 1 of the Project Plan and resubmit the generator loan papers in 2026 were discussed. According to Baxter & Woodman and the IEPA, the District must submit the IEPA Funding Nomination Form for generator improvements, prepare a revised funding application and supporting documentation, and submit it to IEPA with a cover letter explaining the funding changes.

Baxter & Woodman has submitted an amendment to their original contract for the District, outlining the completion of the revised loan application at a cost of \$4,800.00. Clark Dietz initially developed the specifications and drawings for the roof project to be included in the SRF Loan application. General Manager Thompson requested that Tom Foley from Clark Dietz prepare a proposal to convert it into a bid package. Discussion of this project followed.

- **2025 Intake Stone Placement** – General Manager Thompson indicated that he is in the process of finalizing the required paperwork for the permits concerning intake stone placement. He stated that he is presently awaiting further detailed information regarding the locations and quantities of stone required at each site from Midwest Marine Contractors. Upon receipt of this, he will be positioned to proceed with the submission of the permit paperwork. He stated that he had reached out to Tom Foley at Clark Dietz to request a proposal for the development of the bid specifications for this project. Discussion of this project followed.
- **Community Solar Subscription** – General Manager Thompson stated that there are no updates available at this time concerning the Community Solar Subscription. Adam Hoover from NIMEC will attend the District's board meeting on November 11 to address this matter. Discussion of this project followed.
- **Replacement of Main Plant Switch Gear** – General Manager Thompson stated that the replacement of the plant's main switch gear is set for Wednesday, November 5. Commonwealth Edison will commence a power shutdown at 9:00 a.m. to enable the completion of work by Krause Electric. Krause estimates that the process will take around two to three hours to complete.

NEW BUSINESS

- **Bond Interest Payment** – General Manager Thompson stated that the District is scheduled to make the bond interest payment of \$5,445.00 this month. The bond ordinance stipulates that payment must be made no later than three days before the due date of November 1, 2025. The upcoming bond principal and interest payment is scheduled for April 28, 2026. This payment will include a principal amount of \$330,000.00 and an interest amount of \$5,445.00, resulting in a total payment of \$335,445.00. This will constitute the final payment of bond principal and interest.

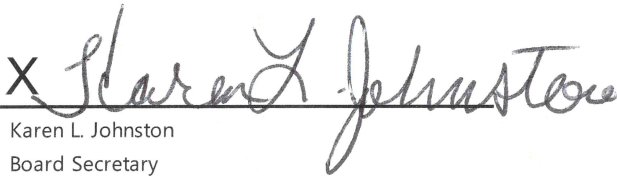
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MISCELLANEOUS

- **Correll Quarterly Reports** – General Manager Thompson included the quarterly Correll Co. report. He indicated that all the funds are satisfactory with the exception of one. Correll will monitor and make replacements as needed.

Trustee Onan made a motion to adjourn, which was seconded by Trustee Latif. Upon the vote, the motion was carried unanimously.

X 

Karen L. Johnston
Board Secretary